

Canadian Home Builders Association Medicine Hat & District Awards of Excellence in Housing Entry Guide



Committee Message

Dear Member,

The Awards of Excellence in Housing program is a unique attribute of the highly respected Canadian Home Builders' Association – Medicine Hat & District. As such, the Association is delighted to publicly recognize its valued Members for their success in 2020. The Canadian Home Builders' Association – Medicine Hat & District will be accepting *Online entries* for the 2021 Awards of Excellence in Housing from *November 1, 2020 until January 31, 2021*.

The Awards of Excellence in Housing honors exceptional achievements and admirable service in the respective fields of the Associations' Members. Honors range from peer-evaluated awards to multiple judged categories as well the prestigious Builder of the Year and Renovator of the Year awards. The awards committee strongly encourages you to review the submission requirements for the Awards of Excellence in Housing as listed in the enclosed entry guide.

ENTRY DEADLINE:

All entries must be received Online by Midnight January 31th, 2021.

Thank you for your continued support of the Awards of Excellence in Housing program. The CHBA – Medicine Hat & District Awards Committee looks forward to announcing the winners Spring 2021.

If you have any questions, comments, or concerns, please contact our Association Office at (403) 977-6722 or via email at eo@chbamedicinehat.com.

Sincerely,

CHBA – Awards Committee Chair NewRock Developments Inc.	CHBA – Medicine Hat & District	Lara CHBA – Awards Committee Lacey Homes Tel: (403) 527-0083
Sherry Brost CHBA – Awards Committee Brost Developments Inc. Tel: (403) 526-5004		

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Awards Categories

Note: Values based on market value excluding land value and GST

Awards Category #1

Single Family

SF1 Best Single Family: under \$300,000 SF2 Best Single Family: \$300,001 - \$400,000

SF3 Best Single Family: \$400,001 - \$500,000

SF4 Best Single Family: \$500,001 - \$600,000

Single Family - Estate Home

EH1 Best Estate Home: \$600,001 - \$800,000

Best Estate Home: Over \$800,001 EH2

POH Parade of Homes Community Choice Award

Awards Category #2:

Multi Family - Town House / Duplex / Apartment Style Condominiums (value based on per unit)

Best Multi Family - Under \$250,000

MF2 Best Multi Family - Over \$250,000

Awards Category #3

BCK Best Kitchen

BCE **Best Ensuite**

GBA Greenest Builder

Awards Category #4

Renovation Awards

RN1 Best Renovation \$0 - \$50,000

RN2 Best Renovation \$50,001 - \$100,000

Best Renovation \$100,001 - \$200,000 RN3

RN4 Best Renovation \$200,001 - \$300,000

RN5 Best Renovation over \$300,001

Awards Category #5

Community Awards

PAO President's Award Outstanding Contribution

Awards Category #6

Member's Choice

MC1 Supplier of the Year – Structural Category

MC2 Supplier of the Year - Non-Structural Category

MC3 Service Professional of the Year – Onsite Category

MC4 Service Professional of the Year – Offsite Category

MC5 Trade of the Year - Large Category

MC6 Trade of the Year - Small Category

MC7 Developer of the Year

Awards Category #7

Safety Leadership

SL1 **Builder Member**

SL2 General Member

Awards Category #8

Best of the Year

RNY Renovator of the Year

BOTY Builder of the Year

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Eligibility Requirements

Entrants

- Entrants must be Members of the CHBA Medicine Hat & District in good standing at the time the project was completed and at the time of entry.
- It is the responsibility of each CHBA Medicine Hat & District Member to ensure that their customer contact
 information can be provided to CHBA Medicine Hat & District under the Freedom of Information and Privacy
 Act. CHBA Medicine Hat & District will not be held responsible and/or liable for any information that is
 submitted incorrectly under this act.
- Entrants must provide a digital company logo as well as a company bio for use in the Awards program.
- Entrants agree to allow information contained in their application to be exhibited and published by the CHBA Medicine Hat & District.
- Materials submitted become the property of CHBA Medicine Hat & District and will not be returned.

Entries

- There will be no on-site judging of homes. Entries will be judged by submitted photographs only. No artist's renderings will be accepted.
- Dwelling units submitted for consideration in previous years are not eligible.
- Remove all company names, logos and addresses from submitted materials, including photos.
- A maximum of two (2) submissions per Member will be accepted in each category.
- Entries for homes and renovations completed between November 1, 2019 October 31, 2020 may be submitted.
- Housing must be built or renovated in Medicine Hat and District (within 150 km radius of Medicine Hat).
- Home prices submitted to be current market value, EXCLUDING land value and GST. No discount can be given
 for lottery homes, staff purchases, trade discounts, sweat equity, and/or builder owner homes. CHBA Medicine
 Hat & District reserves the right to review market values and request supporting documentation if deemed
 necessary.
- All entries must be submitted in full. Missing information may result in a deficient evaluation (No entry will be disqualified due to insufficient number of photographs).
- For all entries requiring surveys to be completed by Customers and/or Suppliers/Trades, please follow up with the Executive Officer to determine if all surveys have been received. If the Executive Officer has not received them, the Member must contact their Customers and/or Suppliers/Trades to ensure they are completed.
- Customer and Trade surveys may not be completed by family members, affiliated companies, or staff of the Entrant.

Judging

- Decisions of the judges are final.
- The Board of Directors reserves the right to revise or cancel any of the Awards procedures that they deem necessary to keep fairness and equality in the Awards program.

Awards Winners

- Winners may publish their achievements but must include the winning year in the advertising / promotion of the Award.
- Winners in each category will be granted the use of the "Awards of Excellence" logo for advertising purposes.

Awards of Excellence Entry Checklist

Entry Requirements

Register Online at www.chbamedicinehat.com.

- Category of Submission Selected
- Model Name or Residence Name
- Address of Submission
- City/Town
- Date of Completed Construction
- Current Market Price (Do Not Include Land or GST)
- Total Home Square Footage, Above Grade

Submission Items

Digital Photos

- Photos must be 300 DPI; image size not to exceed 1 MB
- Digital company logo
- Digital photos to be submitted in JPEG format
- Company name and/or logo must not be listed on any photos

Floor Plans

- Clean and clear blueprints
- Digital files can be PDF or JPEG format
- Company name and/or logo must not be listed on any drawings

Waiver Form

A homeowner waiver form must be completed, signed and returned to CHBA - Medicine Hat & District Office for each entry

	Entry Fe	e Schedule	
Builder/Renovator Categories			
	1 Entry	\$150.00 each	
	2-5 Entries	\$125.00 each	
	6+ Entries	\$100.00 each	
	Member's Ch	oice Categories	
	Per Entry	\$100.00 each	
Safety Categories			
	Per Entry	\$100.00 each	

Payment can be made by cheque, VISA or MasterCard.

Mail or drop off Entry Fees to:

CHBA - Medicine Hat & District 108 - 430 6th Ave SE Medicine Hat, AB T1A 2S8

Make cheques payable to CHBA – Medicine Hat & District.

Single Family Award Categories (SF1 - SF4; EH1-EH2)

Single Family

SF1 Best Single Family: under \$300,000 Best Single Family: \$300,001 - \$400,000 SF2 Best Single Family: \$400,001 - \$500,000 SF3 Best Single Family: \$500.001 - \$600.000 SF4

Single Family - Estate Home

EH1 Best Estate Home: \$600,001 - \$800,000 Best Estate Home: Over \$800,001 EH2

AWARDS OBJECTIVE

To recognize excellence in housing by Association Members who build new homes and to proudly inform the public of these achievements.

JUDGING PROCEDURES/DETAILS

Each entry will be judged on its own merit by a panel of CHBA member judges from outside the Medicine Hat region. Entries will be judged according to the following criteria:

SF1 - SF4

Curb Appeal (2 photos – 20%) Kitchen (2 photos – 20%) Ensuite/Main Bath (2 photos – 20%) Additional Features (4 photos – 40%) **EH1 - EH2**

Curb Appeal (2 photos - 20%) Kitchen (2 Photos – 20%) Ensuite/ Main Bath (2 photos- 20%) Additional Features (8 photos-40%)

Scoring percentage will be listed per category on entry form.

ENTRY REQUIREMENTS (Please refer to the Entry Checklist)

Online Entry For	m	١
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Up to ten (10) (fourteen (14) for Estate Homes) different digital photos – at least one of each of the following:

- Exterior
- Kitchen
- Ensuite/Main Bath
- Living Room
- Additional Features
- Floor Plans
- Waiver Form
- **Entry Fee**

These categories qualify for the **Builder of the Year Award**. Please refer to the Builder of the Year Submission Guidelines.

Parade of Homes Community Choice Award (POH)

Members of the Community are invited to vote for their favorite home in the current Parade of Homes.

The submissions are collected via on-line voting open to the public during the Parade of Homes Event.

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Multi-Family Award Categories (MF1 – MF2)

Multi-Family - Town House / Duplex / Apartment Style Condominiums

MF1 Best Multi Family – Under \$250,000 MF2 Best Multi Family – Over \$250,000

AWARDS OBJECTIVE: To recognize excellence in housing by Association Members who build new homes and to proudly inform the public of these achievements.

JUDGING PROCEDURES/DETAILS

Each entry will be judged on its own merit by a panel of CHBA member judges from outside the Medicine Hat region. Entries will be judged according to the following criteria:

- Curb Appeal (2 photos 20%)
- Kitchen (2 photos 20%)
- Ensuite/Main Bath (2 photos 20%)
- Additional Features (4 photos 40%)

Scoring percentage will be listed per category on entry form.

ENTRY REQUIREMENTS (Please refer to the Entry Checklist)

Online Entry Form
Up to ten (10) different digital photos – at least one of each of the following:
Exterior
Kitchen
Ensuite/Main Bath
Living Room
 Additional Features (can include facility features)
Floor Plans
Waiver Form
Entry Fee

These categories qualify for the **Builder of the Year Award**. Please refer to the <u>Builder of the Year</u> Submission Guidelines.

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Best Kitchen Award (BCK)

AWARDS OBJECTIVE

To recognize excellence in housing by Association Members who build new homes and to proudly inform the public of these achievements.

JUDGING PROCEDURES/DETAILS

Each entry will be judged on its own merit by a panel of CHBA Member judges from outside the Medicine Hat region. Entries will be judged according to the following criteria:

- Layout/Functionality Working Space, Lighting, Creative Use of Space 30%
- Special Features 30%
- Overall Appeal 40%

Scoring percentage will be listed per category on entry form.

ENTRY	REQUIREMENTS (Please refer to	the	Entry	Check	ist)
П	Online Entry Form				

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Up to six (6) different digital photos
Floor Plan

□ Waiver Form□ Entry Fee

Best Ensuite Award (BCE)

AWARDS OBJECTIVE

To recognize excellence in housing by Association Members who build new homes and to proudly inform the public of these achievements.

JUDGING PROCEDURES/DETAILS

Each entry will be judged on its own merit by a panel of CHBA Member judges from outside the Medicine Hat region. Entries will be judged according to the following criteria:

- Layout/Functionality Creative Use of Space, Lighting, Storage 30%
- Special Features 30%
- Overall Appeal 40%

Scoring percentage will be listed per category on entry form.

ENTRY REQUIREMENTS (Please refer to the Entry Checklist)

Online Entry Form
Up to six (6) different digital photos
Floor Plan
Waiver Form
Entry Fee

These categories qualify for the **Builder of the Year Award**. Please refer to the <u>Builder of the Year</u> Submission Guidelines.

Note: To be eligible to apply for the above categories, the Entrant must be the Prime Contractor for the project.

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Greenest Builder Award (GBA)

A more efficient home is one of the ways Medicine Hat & District Builders are helping to shrink our environmental footprint as we endeavor to leave a better place for our children to grow.

AWARD OBJECTIVE

To recognize excellence in sustainable design.

JUDGING PROCEDURES/ DETAILS

Entries will be judged according to the following criteria:

- Energuide Number (compared to the reference home)
 - 0 − 10%
 11 − 20%
 20 Pts
 21 − 30%
 30 Pts
 31 − 40%
 40 Pts
 41% >
- Curb Appeal
 - o Scale of 1-10
- Air Tightness (based on air changes per hour (ACH))
 - > 2.5 ACH
 2.0 2.4 ACH
 10 Pts
 1.5 1.9 ACH
 20 Pts
 1.0 1.4 ACH
 0.5 0.9 ACH
 40 Pts
 < 0.5 ACH
- Energy Efficient Features (1 Point each)
 - o LED Lighting
 - o Occupancy Sensors
 - o Timer Switches
 - Low Flow Fixtures
 - o Drain Water Recovery Unit
 - o Underground Sprinklers with Timers
 - Low Water Yard
 - o Energy Star Appliances
 - o Solar Panels
 - o Wind Generator
 - Solar Shading/Heating in Design
 - Zoned Heating/Cooling

ENTRY REQUIREMENTS (Please refer to the Entry Checklist)

On-line Entry Form
One (1) Digital Photo of the Exterior of the Home
EnerGuide Rating Certificate
Air Tightness Testing Documentation
Waiver Form
Entry Fee

This category qualifies for the **Builder of the Year Award**. Please refer to the <u>Builder of the Year</u> Submission Guidelines.

Renovation Award Categories (RN1 – RN5)

Renovation

RN1	Best Renovation \$0 - \$50,000
RN2	Best Renovation \$50,001 - \$100,000
RN3	Best Renovation \$100,001 - \$200,000
RN4	Best Renovation \$200,001 - \$200,000 Best Renovation \$200,001 - \$300,000
RN5	Best Renovation over \$300,001
CILIZ	Dest Renovation over 5500.001

AWARDS OBJECTIVE: To recognize excellence in performance by Members who provide quality renovations, and to inform the industry and public of these achievements.

JUDGING PROCEDURES/DETAILS

Each entry will be judged on its own merit by a panel of CHBA Member judges from outside the Medicine Hat region. Entries will be judged according to the following criteria:

- Constraints/ Challenges 25%
- Design Solutions 25%
- Additional Features 25%
- Overall Appeal 25%

Scoring percentage will be listed per category on entry form.

ENTRY REQUIREMENTS (Please refer to the Entry Checklist)

	Online Entry Form. Only one submission per address (project) will be accepted. Digital Photos:		
	Under \$200,000 Before Photos – Up to four (4) After Photos – Up to six (6)	Over \$200,000 Before Photos – Up to eight (8) After Photos – Up to ten (10)	
	Floor Plans (optional)		
Ш	Waiver Form		
	Entry Fee		

This category qualifies for the Renovator of the Year Award. Please refer to the Renovator of the Year Submission Guidelines.

President Awards

President Awards

PAO President's Award Outstanding Contribution

Presented to three individuals or organizations in recognition of outstanding leadership, dedication, and lengthy service to the Association and/or the community.

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Member's Choice Award Categories (MC1 – MC7)

Member's Choice (see Appendix A for category examples)

- Supplier of the Year Structural Category
- Supplier of the Year Non Structural Category MC2
- Service Professional of the Year Onsite Category MC3
- Service Professional of the Year Offsite Category MC4
- MC5 Trade of the Year – Small Category (1-7 employees including Owner/Operators actively involved in the business)
- MC6 Trade of the Year – Large Category (8+ employees including Owner/Operators actively involved in the business)
- MC7 Developer of the Year

Partner Members must go Online to enter their respective category to be eligible for the award(s).

AWARDS OBJECTIVE

To recognize the Member who demonstrated outstanding effort and quality of service delivery, and the individual's and/ or team's dedication and service to the community and Association at the local level, and to proudly inform the public of these achievements.

JUDGING PROCEDURES/ DETAILS

If the CHBA – Medicine Hat & District Member is in good standing, they are sent a survey asking them to rate their experience with the Member business in ten separate categories. Responses to the ten categories on the survey are converted to numerical scores for each Partner Member. The first 5 surveys received are used to determine each applicant's score. Partner Members with the highest overall score for their category win the respective Partner of the Year Award.

Staffing numbers will be used to determine the Large and Small winners in the Trade Category.

ENTRY REQUIREMENTS (Please refer to the Entry Checklist)

- Online Entry Form One (1) Customer Contact list from November 1, 2019 - October 31, 2020, in electronic format, of up to 8 CHBA members for whom they provide goods and services. Entry Fee
- CHBA Medicine Hat & District will keep the contact list provided confidential and will only be used for survey purposes.

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Safety Leadership Awards (SL1 - SL2)

Safety Leadership

SL1 **Builder Member** SL2 General Member

AWARDS OBJECTIVE

To recognize the Member who has demonstrated outstanding safety leadership, and to proudly inform the public of these achievements.

JUDGING PROCEDURES/ DETAILS

Each entry will be judged based on the WCB Employer Premium Rate Statement.

ENTRY REQUIREMENTS

- Online Entry Form.
- 2020 WCB Employer Premium Rate Statement (PDF) for all companies that are part of your entry.
- **Entry Fee**

This category qualifies for the Renovator of the Year Award. Please refer to the Renovator of the Year Submission Guidelines.

This category qualifies for the Builder of the Year Award. Please refer to the Builder of the Year Submission Guidelines.



Sample Rate Form

Renovator of the Year Award (RNY)

ELIGIBILITY

- Entrants must be a winner or one of the top three (3) finalists in at least one (1) Renovator of the Year qualifying categories.
- Four (4) customer surveys completed.
- Three (3) Supplier/Trade surveys completed.

JUDGING PROCEDURES/DETAILS

Entries will be judged on the following criteria:

- 30% Based on a point accumulation system drawn from the Renovator of the Year qualifying categories.
- 40% Customer Satisfaction Survey.
- 30% Supplier/Trades Survey.
- The first 4 Customer surveys received will be used for calculating the Customer Satisfaction Survey score. If less than 4 surveys are received, a zero score will be given for missing surveys.
- The first 3 Supplier/Trade surveys received will be used for calculating the Supplier/Trades Survey score. If less than 3 surveys are received, a zero score will be given for missing surveys.
- Customer and Trade surveys may not be completed by family members, affiliated companies, or staff of the Entrant.

Bonus Points

A finalist in one (1) of the Renovator of the Year qualifying categories = 10 points.

A winner in one (1) of the Renovator of the Year qualifying categories = 20 points.

QUALIFYING CATEGORIES

Renovation

RN1	Best Renovation \$0 - \$50,000
RN2	Best Renovation \$50,001 - \$100,000
RN3	Best Renovation \$100,001 - \$200,000
RN4	Best Renovation \$200,001 - \$300,000
RN5	Best Renovation over \$300,001

Safety Leadership

SL1	Builder Member
SI 2	General Member

ENTRY REQUIREMENTS

One (1) Online Entry Form
One (1) Customer Contact list from November 1, 2019 - October 31, 2020 in electronic formation
One (1) Supplier/Trade list from November 1, 2019 – October 31, 2020 in electronic format

There is no entry fee for the Renovator of the Year Category.

CHBA - Medicine Hat & District will keep the contact list provided confidential and will only be used for survey purposes.

Builder of the Year Award (BOTY)

ELIGIBILITY

- Entrants must be a winner or one of the top three (3) finalists in at least one (1) of the Builder of the Year qualifying categories.
- Four (4) customer surveys completed.
- Six (6) Supplier/Trade surveys completed.

JUDGING PROCEDURES / DETAILS

Entries will be judged on the following criteria:

- 30% Based on a point accumulation system drawn from the Builder of the Year categories.
- 40% Customer Satisfaction Survey.
- 30% Supplier/Trades Survey.
- The first 4 Customer surveys received will be used for calculating the Customer Satisfaction Survey score. If less than 4 surveys are received, a zero score will be given for missing surveys.
- The first 6 Supplier/Trade surveys received will be used for calculating the Supplier/Trades Survey score. If less than 6 surveys are received, a zero score will be given for missing surveys.
- Customer and Trade surveys may not be completed by family members, affiliated companies, or staff of the Entrant.

Bonus Points

A finalist in one (1) of the Builder of the Year qualifying categories = 10 points.

A winner in one (1) of the Builder of the Year qualifying categories = 20 points.

QUALIFYING CATEGORIES

Single Family

SF1	Best Single Family: under \$300,000
SF2	Best Single Family: \$300.001 - \$400.000

SF3 Best Single Family: \$400,001 - \$500,000

SF4 Best Single Family: \$500,001 - \$600,000

Single Family - Estate Home

EH1 Best Estate Home: \$600,001 - \$800,000 EH2 Best Estate Home: Over \$800,001

POH Parade of Homes Community Choice Award

Multi Family - Town House / Duplex / Apartment Style Condominiums

MF1 Best Multi Family – Under \$250,000 MF2 Best Multi Family – Over \$250,000

BCK Best Kitchen BCE Best Ensuite GBA Greenest Builder

Safety Leadership

SL1 Builder Member

SL2 General Member

ENTRY REQUIREMENTS

- □ One (1) Online Entry Form
- One (1) Customer Contact list from November 1, 2019 October 31, 2020 in electronic format
- One (1) Supplier/Trade list from November 1, 2019 October 31, 2020 in electronic format

There is no entry fee for the Builder of the Year Category.

CHBA - Medicine Hat & District will keep the contact list provided confidential and will only be used for survey purposes.

CHBA – Medicine Hat & District reserves the right to contact the builder's warranty provider to verify the total number of homes enrolled into the warranty program for the 2021 Award year.

2021 Awards of Excellence in Housing



You are Invited!

The Awards of Excellence in Housing celebrate our Industry's finest and applaud them for their efforts. Please join CHBA - Medicine Hat & District at our gala event to applaud Members who will be recognized for their achievements in the Housing Industry.

DATE: TBA

TIME: Cocktails - 5:30 p.m. Dinner - 6:30 p.m.

LOCATION: TBA

DRESS: Business / Semi-Formal

TICKET PRICES

CHBA Members: \$70.00 each + GST

Non-Members: \$90.00 each + GST

For more information and tickets, please contact the CHBA - Medicine Hat & District office at 403.977.6722 or via email at eo@chbamedicinehat.com

Appendix A

SUPPLIERS

Structural Category

Concrete Lumber Trusses

Non Structural Category

Appliances Cabinets Central Vacuum Countertops Drywall

Finishing Supplies Fireplaces Flooring Furniture **Garage Doors**

Glass

Granite / Quartz Gravel and Dirt Home Automation

Lighting Paint Plumbing Specialty Stairs Sprinklers Upholstery Window Coverings

Windows & Doors

SERVICE PROFESSIONALS

Onsite Category

Architects

Appraisers

Cleaners

Draftsmen

Energy Advisors

Engineers

Garbage Removal

Soil Testing

Staging / Decorators

Surveyors

Offsite Category

Accountant

Banks

Insurance Providers

Lawyers

Mortgage Brokers

Printing Realtor

Warranty Providers

TRADES

Carpentry

Concrete Finisher Countertop Installer Concrete Pumping

Cribbing **Deck Covering** Deck Railing Drywall **Duct Cleaning**

Eavestroughing Electrician Excavator Fencina Finisher Floor Installer Framers Heating Landscaping Masonry Painter Plumber

Safety Supplies & Education

Siding Stucco Stone Tile Installer Tile Finisher

Roofer

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